

Fall 10-23-1996

Senate Meeting, October 23, 1996

Academic Senate
Illinois State University

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ACADEMIC SENATE MINUTES

October 23, 1996

Volume XXVIII, No. 5

Call to Order

The meeting was called to order at 7:08 p.m. by Chair Jan Cook.

Roll Call

Senate Secretary Paul Borg called the roll and declared a quorum.

Approval of Minutes

Motion to approve minutes of October 9, 1996, by Senator Weber (seconded by Diggs) carried unanimously on a voice vote with no abstentions.

Chairperson's Remarks

Chairperson Jan Cook congratulated Vice Chair Jannazzo on having conducted one of the crispest, briskest meetings of the Academic Senate in recorded history.

During the last week or so the Illinois State University license plate has been announced. The Academic Senate Office is displaying one of the sample plates.

The Senate now has a new mail code, which is 1830. We currently share a room with the University Legal Counsel and the Internal Auditors. A wall will be put up in the room in the next couple of weeks. It will separate University Legal Counsel on one side from Internal Audit and the Academic Senate on the other side. One of the two rooms will get a new room number. We will not order new letterhead until we know both our fax number and our room number. The construction should begin by November 6. While people from Building are taking down one wall partition and putting up another, we may be more disorganized and take longer to answer the phone and e-mail.

Vice Chairperson's Remarks

Vice Chairman Joe Jannazzo had no remarks.

Student Government Association President's Remarks

Senator Saulter reported that the last Student Government Association meeting agreed to approve the resolution dealing with uniforms for the Big Red Marching Machine. SGA supports the efforts to help them purchase new uniforms.

In the Senate packet is a letter dealing with the issue of establishing a study week. We are wanting to take action on the study week and will take any positive or negative feedback.

The Student Government Association is looking forward to the homecoming activities this week-end (Oct. 25-27.)

Currently, our Student Trustee can attest that the student fee process is proceeding well. We will work with anyone on any questions or suggestions, or direct you to the proper department.

Administrators' Remarks:**President Strand**

1. There will be a search to identify candidates for the Vice President and Dean of Student Affairs position. Brian Wilkinson, Distinguished Professor of Biological Sciences, has been selected, from The Panel of Ten to serve as chair of this search. A memo has been sent to Senate Chairperson Jan Cook asking that Senate appoint both student and faculty members to the committee by November 20. Hope to get the committee organized this fall and get the position announcement into professional publications before the break at the end of the semester.
2. The Appropriations Committee of the Illinois Senate had a meeting at Illinois State University on October 15, with Presidents or Chancellors of the public universities and the chairs of the governing boards of the public universities. This meeting grew out of the appropriations process last spring when the chair of that committee, Senator Steve Rauschenberger, indicated that it would be helpful if there could be some dialogue with the universities, dealing not with the budget, but with the future of public higher education in Illinois. The dialogue would help Senate Appropriations Committee members get a better understanding of how universities function and the extent to which they are engaged in the long range planning. It would also give public universities a better chance to understand some of the concerns of the committee members. The session was very productive.
3. On Friday, October 25, Provost Urice, Vice President Taylor, and the President will be meeting with the Board of Higher Education staff in Springfield for a "Big Picture" Meeting. This is a budget discussion meeting as well as the session where we talk about priorities of the University. We discuss the way in which the Board of Higher Education and its staff can attempt to be responsive to the interest of the University, and we find out the priorities of the Board of Higher Education. We anticipate a productive and discussion because our relationship with the Board of Higher Education members and staff is quite positive.

Provost Urice

No remarks.

Vice President Taylor

The Campus Enhancement Program is going forward quite well. They are in the latter stages of selecting the architects for the Fine Arts Building and for the parking deck.

In addition, we are working very closely with the underwriters to get ready to issue bonds. On Tuesday, October 29, we will be having the Moody's Investor Services here on campus to give us our Bond rating. We are likely to issue the Bonds by late November. The interest rates are very good.

Vice President Gurowitz

Excused absence.

Committee Reports:

Academic Affairs: Senator Borg, Chairperson, no report.

Administrative Affairs: Senator White, Chairperson, reported they met Wednesday, October 16, with Diane McCauley of the Provost's Office to discuss the proposed calendars for FY99-2001. After a discussion, Diane McCauley has returned an update on the suggestions that were made, which will be distributed to committee members tonight.

Senator Borg asked if Senator Saulter's recommendations were considered in the revisions of the proposed calendars. Senator Saulter had been conferred with and is invited to the committee meeting. Senator White encouraged Senator Saulter to talk to Diane McCauley and Alan Dillingham.

The committee will meet at 6:00 p.m., before the next Senate meeting on November 6.

Budget: Senator Jones, Chairperson, said at the Budget Committee meeting tonight they had briefly discussed the new Actuarial Program of the Math Department and will continue discussion at the next meeting.

In the packet is a list of criteria that may be applied by the Budget Committee as they try to formulate things to think about while reviewing Academic Program proposals. The committee would appreciate receiving feedback. Write them or e-mail any questions to Senator Jones. This is not a document to be used in a strict sense, but guidance in helping committee members to make decisions and know what type of information to look for.

The Budget Committee began discussion with Dr. Dillingham on the budget process and the budget proposal for the General Education Program. There was a fairly lengthy discussion. He will come to the next Budget Meeting on November 6, at 6:00 p.m., for a continuation of this discussion.

Faculty Affairs: Senator Weber, Chairperson, said the committee had a meeting scheduled at 4:00 p.m., October 16, and there was a forum at the same time, so members were directed to meet at the forum on funding of the new General Education Program.

The committee met tonight at 4:00 p.m. and talked about the possibility of making revisions to the ASPT process.

The next meeting will be October 30, from 4:00 p.m. until 7:00 p.m.

Rules: Senator Nelsen, Chairperson, said the committee did not have a quorum this evening. Those present talked about nominations to External Committees. There will not be a Rules Committee meeting prior to the next Senate meeting.

- The committee will invite Trustee Froelich to join them in the late November committee meeting. Dr. Susan Kern will be present. The purpose of that meeting will be to zero in on the status of the current review of Board policies and try to get a hint of expectations and actions that will need to be taken in regard to the Constitution and the documents from the Senate.

- Last week Senator Nelsen forwarded to chairs of Student Affairs and Faculty Affairs a note requesting that their committees consider a request that was made to remove the reporting lines for certain External Committees to the Academic Senate. If changes are required, Rules will process the changes and bring them forward.

Student Affairs: Senator Robertson, no report. There were questions for the committee:

- President Strand stated that Athletic Council By-Law Revisions were transmitted to the Senate and were forwarded to the Student Affairs Committee and asked the status. Because of lack of a quorum at the last several meetings, they will work on it at the next meeting. President Strand, asked if the committee would have a recommendation back to the full Senate yet this fall semester. Senator Robertson forwarded the question to Senator Brooks.
- Senator Brooks had been asked by Jan Cook to substitute as chair for tonight's meeting, but did not have a quorum. Those present did discuss informally the Athletic Council By-Laws, and also attempted to respond to Dr. Strand's letter regarding removing certain committees from the Academic Senate structure. This should be done soon. He is very concerned that Student Affairs Committee has not formally met since April. Since there has never been a quorum, they need Senators to show up for the Student Affairs Committee.
- Senator Corl said with a problem of the Senators not showing up, maybe new members should be selected. Chair Cook said the Senate would have to exchange students between other committees. The problem will be considered at the October 28, Executive Meeting.

Action Items:

- I. Student appointments to External Committees. Senator Jannazzo had no student appointments at this time.
- II. Faculty appointments to University Committees. Jan Cook said that the Graduate Dean had reminded her that we will need members from the Senate to serve on the Honorary Degree Committee. We need nominees:
 - 1 Faculty Senator and
 - 1 Student Senator.
 Please notify the Senate Office if you want to be considered for one of these positions.
- III. Faculty appointments to External Committees. Senator Nelsen distributed a list of four names to represent a portion of the needed nominees:

| | | |
|--------------------|----------------|--------|
| Academic Standards | Vicky Morgan | (COE) |
| Athletic Council: | Cindy Fulk | (CAS) |
| | William Tolone | (CAS) |
| Honors: | Sandy Gosch | (CAST) |

 These individuals have been contacted and have expressed a willingness to serve.

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Motion by Senator Nelsen (seconded by Newgren) to nominate Vicky Morgan, Cindy Fulk, William Tolone, and Sandy Gosch to External Committees. The motion carried unanimously on a voice vote with four abstentions.

Information Items:

- I. The Actuarial Science Degree Proposal was withdrawn until next meeting as an information item, because it was not included in the packet.
- II. Recommendations for new process for approving Academic Calendar, Senator White for Administrative Affairs.

On the handout you need to read the rationale. Our work on this procedure was based on the idea that setting the calendar is a routine. It does not require a vote. The process of amending the calendar on the floor of the Senate has in recent years become very cumbersome. We are trying to design with the Provost's Office a process that would continue to insure broad community participation in the construction of the calendar with ample opportunities for comments and new ideas. Under the new proposal, when the calendar came to the Senate it would be an information item. It would be discussed on the floor of the Senate in the same length as in the past, only there will not be a vote.

Senator Schmaltz - This would need to be made congruent with what is in current calendar guidelines. It may need to go to Rules. *Reply* - The new process allows ample time for comment and lobbying. This will be an action item at the next Senate Meeting.

Senator Brooks - I am rather confused about the way the rationale is written and the informal positions. Experience of Senators from last year would suggest the discussion is not routine. *Reply* - The opinion of the committee is that the majority would not agree that there is much substance in the debate of either of the last two years.

Senator Nelsen - how would there be a resolution of a problem? If the committee reached a consensus on a calendar and others disagree, how does the process of resolution take place? *Reply* - A proposed calendar will be sent to the Senate and to specific offices and committees. There will be a 45 day period of comment. Problems would be dealt with jointly by the Administrative Affairs Committee and the Provost's Office.

Senator Newgren - we have 45 days (calendar days) but any input at that point would be fragmented. How would Administrative Affairs and the Provost's Office know how solid the report would or would not be? Is there any room for open discussion? *Reply* - the calendar worked out after the 45 days were up would be delivered to the Senate. If there were a controversial aspect to any given calendar, the 45 day comment period should allow ample opportunity for Senators, and others in the University to make their ideas known. The point of this process is not to shut down comments. If there are problems with the calendar, people need to know about them.

Senator Nelsen - does this proposal require a simple majority vote or is this actually changing the by-laws? That would require 2/3 majority vote. Parliamentarian Semlak states that whatever the rules and the by-laws say for amending it would apply. Senator White states that guidelines for constructing the calendar do not seem to exist in the by-laws. Chair Cook will meet with the parliamentarian and representatives from Rules to determine where the proposal fits into University documents.

Senator Saulter - would it be possible with these recommendations to have an advisory vote on the calendars? Can this be handled through a Sense of the Senate resolution?

Reply - A resolution could be drawn up, voted and debated, voted on, and forwarded to

the Provost's Office and to Administrative Affairs.

Senator Jannazzo - you propose a 45 day period when you get recommendations or complaints about the calendar. How many times is the Administrative Affairs Committee going to meet during that time? *Reply* - The committee will meet as often as we need until the business is complete.

The next Administrative Affairs Committee will be Wednesday, November 6, at 6:00 p.m. in the Circus Room.

- III. Fiscal Year 1998 Appropriated Capital Budget, placed on the agenda by Administrative Affairs. Senator White - part of our responsibility is to meet with Vice President Taylor and receive his summary report. This is an information item. We take no position and make no suggestions on this item. We are filling the requirement for communication. This report was originally produced by Vice President Taylor. If there are questions regarding the information item, Vice President Taylor would be more knowledgeable. No questions.

Communications:

Senator Koehl stated that Senator Saulter mentioned the fee process is close to a conclusion which Senator Keohl will be doing on Monday, November 4, at 5:00 p.m. in the Old Main Room. The meeting is open to the entire student body at the University.

Senator Borg said that next Tuesday evening, October 29, at 8:00 p.m. in Kemp Recital Hall, the Music Department is celebrating 25 years of association with our Distinguished Professor, Roque Cordero with a program of musical works written by him. Many of them have been composed for members of the faculty. The program will be performed by Illinois State University faculty members..

Adjournment

Motion to adjourn at 8:10 p.m. by Senator Nelsen (seconded by Newgren). The motion carried unanimously on a voice vote with no abstentions.

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October 23, 1996

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|----------------|------------|------------|---------|------------|--------|--------|--------------|---|---|---------|
| Name | Attendance | Motion | Motion | Motion | Motion | Motion | Vote XXVIII- | Y | N | Abstain |
| | | #33 | #34 | #35 | # | # | | | | |
| Amstadt | | all yes | all yes | all yes | | | | | | |
| Borg | | no abstain | | no abstain | | | | | | |
| Brand | excused | | | | | | | | | |
| Brooks | | | | | | | | | | |
| Cook | | | | | | | | | | |
| Corl | | | abstain | | | | | | | |
| Cross | absent | | | | | | | | | |
| Deutsch | excused | | | | | | | | | |
| Diggs | | | | | | | | | | |
| Fisher | excused | | | | | | | | | |
| Garner | | | | | | | | | | |
| Gilbert | excused | | | | | | | | | |
| Gurowitz | excused | | | | | | | | | |
| Jagodzinski | | | | | | | | | | |
| Jannazzo | | | | | | | | | | |
| Jones | | | | | | | | | | |
| Koehl | | | | | | | | | | |
| Kurtz | | | | | | | | | | |
| Layman | | | | | | | | | | |
| Lockwood | | | | | | | | | | |
| MacDonald | | | | | | | | | | |
| Malinsky | absent | | | | | | | | | |
| McCaw | excused | | | | | | | | | |
| Mullen | | | | | | | | | | |
| Nelsen | | | | | | | | | | |
| Neuleib | | | | | | | | | | |
| Newby | absent | | | | | | | | | |
| Newgren | | | | | | | | | | |
| Pereira | | | | | | | | | | |
| Razaki | | | | | | | | | | |
| Reeder | | | | | | | | | | |
| Robertson | | | | | | | | | | |
| Ruyle | | | | | | | | | | |
| Saulter | | | | | | | | | | |
| Schmaltz | | | | | | | | | | |
| Sterling | | | | | | | | | | |
| Strand, D | | | abstain | | | | | | | |
| Strand, K | | | | | | | | | | |
| Taylor | | | abstain | | | | | | | |
| Thomas | | | | | | | | | | |
| Thompson | | | | | | | | | | |
| Tipnis | | | | | | | | | | |
| Urice | | | abstain | | | | | | | |
| Vargas | absent | | | | | | | | | |
| Varner | | | | | | | | | | |
| Venditti | excused | | | | | | | | | |
| Walters | excused | | | | | | | | | |
| Weber | | | | | | | | | | |
| White | | | | | | | | | | |